

### A. APPLICANT

Legal Business Name: \_\_\_\_\_  
(List all Trade Names, DBA's, Divisions or Subsidiaries)

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Invoice Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Accounts Payable Contact** Phone \_\_\_\_\_ Email \_\_\_\_\_

Do you require Purchase Order Numbers?  YES  NO

Purchasing Contact \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Estimated Average Project Requirements: \$ \_\_\_\_\_ Estimated Credit Limit Requested: \$ \_\_\_\_\_

**B. BUSINESS INFORMATION** Federal ID Number: \_\_\_\_\_ How Long in Business \_\_\_\_\_

Business Status:  Corporation  Partnership  Division  Subsidiary  Non Profit Corp.  Individual

If owned by another Co., Parent Co. Name Address: \_\_\_\_\_

Name(s) of Principals Title Complete Address Phone

1) \_\_\_\_\_

2) \_\_\_\_\_

### **Business Tax Information**

Taxable  Non-Taxable Reason: \_\_\_\_\_

Sales Tax Number \_\_\_\_\_ State \_\_\_\_\_

### **MUST provide a signed copy of your tax exempt form**

(If your state does not issue certificate numbers, provide a signed copy of your states tax exemption certificate, include EIN number.)

(If material non-taxable because of Tax-Exempt Project you must provide us with the applicable Project exemption for each job)

(If shipping to the following states MI, NY, NJ, CA and tax exempt, form is required, sales representative has one available)

### **C. BANKING INFORMATION**

Bank Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact: \_\_\_\_\_ Account Number: \_\_\_\_\_

I hereby authorize the bank named above to release information requested for the purpose of obtaining and/or reviewing credit

### **D. TRADE REFERENCES**

Company Name: \_\_\_\_\_ Phone & Fax Number: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone & Fax Number: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone & Fax Number: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Credit Terms and Agreement:** \_\_\_\_\_

Terms of Credit: Standard terms are **(Net 30), you will receive a letter confirming the details for approved terms.** Past due amounts are subject to a finance charge of 1-1/2% per month or the maximum rate allowed by State Law. If collection of this account becomes necessary, I/We agree to pay all costs of collection, including, but not limited to reasonable attorney's fees and cost of suit incurred. Returned materials will be subject to a restocking charge. Returned checks are subject to return check fees (minimum \$25.00 per check). When Credit is extended, it is contingent upon prompt payment, according to the agreed upon terms

and will be restricted by a credit limit – to be determined by the Credit Department. Open credit may be withdrawn at any time. All credit applications are subject to periodic review and will require updates. Credit privileges can be withdrawn at any time without notification if the account goes past due. This contract shall be construed under the laws of the State of Michigan. At the sole discretion of credit grantor, any litigation concerning this contract may be commenced, in any local, state or federal court within the state of Michigan.

Applicants' signature attests financial responsibility, ability and willingness to pay our invoices in accordance with our terms. The information on this application is for the purpose of attaining credit and is warranted to be true. I/We understand that approval for credit is based on a complete review of all information submitted and I/WE authorize and release approval for you to investigate all bank and trade references. The undersigned officer warrants that he or she is authorized to execute this application. The parties agree a facsimile copy of signature is the same as original.

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Authorized Signature	Print Name	Title	Date
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**Credit Report Authorization:** \_\_\_\_\_

The undersigned hereby consent(s) to **Thomson-Shore** use of a non-business consumer credit report on the undersigned in order to further evaluate the credit worthiness of the undersigned as principal(s), proprietor(s) and/or guarantor(s) in connection with the extension of business credit as contemplated by this credit application. The undersigned hereby authorize(s) **Thomson-Shore** to utilize a consumer credit report on the undersigned from time to time in connection with the extension or continuation of the business credit represented by this credit application. The undersigned as [an] individual(s) hereby knowingly consent to the use of such credit report consistent with the Federal Fair Credit Reporting Act as contained in 15 U.S.C. @1681 et seq..

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Authorized Signature	Print Name	Title	Date
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Authorized Signature	Print Name	Title	Date
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**Personal Guarantee:** \_\_\_\_\_

For good and valuable consideration, including, if applicable, the extension of any credit terms to Customer, the following guarantors ("Guarantors") \_\_\_\_\_ agree unconditionally, absolutely, irrevocably and without right of any deduction, set-off or otherwise to personally guaranty all present and future liabilities of Customer to Thomson-Shore. company agree to personally assume all liabilities, present and future contracted to herein including but not limited to: all open account sales, all written and verbal contracts secured and unsecured and any other sales transaction for the duration of our business relationship with **Thomson-Shore**. The **Guarantor** acknowledges that this Guarantee is a Guarantee of Payment, and the **Guarantor's** obligations under this Guarantee are and shall at all times continue to be absolute and unconditional in all respects, and shall at all times be valid and enforceable irrespective of any other agreements or circumstances of any nature whatsoever which might otherwise constitute a defense to this Guarantee and the obligations of the Guarantor under this Guarantee or the obligations of any other person or party (including, without limitation, the **Customer**) relating to this Guarantee or the obligations of the **Guarantor** hereunder.

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Guarantor	Print Name	Title	Date
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